

Rules of Procedure for the Education Council.





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Rules of Procedure for the Education Council

Purpose

The Education Council is a body for cooperation and consultation between The Union Board and the sections regarding educational matters. The council exists to address and advance strategic educational issues within Göta studentkår. It also serves as a platform for discussion of student cases and for the exchange of experiences related to educational advocacy among Göta studentkår's elected representatives.

Composition

The Council shall consist of Göta studentkår's Education Monitoring Coordinator, Vice Chairperson, all Section Chairpersons, and members of the Section Boards with responsibility for education monitoring. The members of the Education Council shall be reported to the Management Council after the Union Board of Göta studentkår has decided that the Council shall be active.

Göta studentkår's Education Monitoring Coordinator shall convene the Council and holds ultimate responsibility for its activities.

Duties

The Education Council shall:

- › Work on matters in the operational plan relating to education monitoring.
- › Continuously follow up on work concerning education monitoring-related matters in the operational plan.
- › Continuously follow up on the needs of student representatives through student representative reports.

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- › In consultation with the Student Political Council, work to update Göta studentkår's policy document.
- › Work to ensure that the Student Union remains aware of external developments relevant to education monitoring.
- › Prepare matters relating to Göta studentkår's work within Göteborgs universitets studentkårer (GUS).
- › Act as a forum for discussion on education monitoring-related matters within Göta studentkår.
- › Act as a consultative body for education monitoring-related matters within Göta studentkår.

Meetings

The Education Council meets regularly, at least five (5) times per semester. The council may also choose to hold additional discussion meetings or workshops as needed.

The Education Monitoring Coordinator shall summon the members of the council to a meeting no later than ten (10) days before the meeting. The summons should include the time and place of the meeting. The agenda and related documents must be sent to members of the council at least three (3) days before the meeting. Meeting minutes shall be recorded and distributed to the members of the council and shall also be made available to the members of The Union Board via the internal server. The Council's meetings should, where possible, be scheduled in a way that enables members of the Council who are studying full-time to attend.

Göta studentkår's board members and staff have the right to attend the council's meetings.

Organization and Authority

The Union board creates councils and determines their composition and purpose. The council reports to the Union board and shall provide regular updates.

The council may submit proposals for decisions regarding educational issues to the Union board.

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Onboarding

The council is responsible for compiling a report at the end of the operational year detailing what the council has worked on and achieved during its term. The responsible person for the council shall also ensure during the summer handover period that the incoming responsible person receives full information regarding the council's purpose, function, and administration.

The document shall be kept up to date and shall be adopted annually at the beginning of each operational year.

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