

Rules of Procedure for the Education Council.





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Rules of Procedure for the Education Council

Purpose

The Education Council is a body for cooperation and consultation between The Union Board and the sections regarding educational matters. The council exists to address and advance strategic educational issues within Göta studentkår. It also serves as a platform for discussion of student cases and for the exchange of experiences related to educational advocacy among Göta studentkår's elected representatives.

Composition

The council shall consist of Göta studentkår's Education Monitoring Coordinator, the Vice Chairperson, all Section Chairpersons, and section board members with responsibility for educational monitoring. The members of the Education Council shall be determined by the Management Council, following a decision by The Union Board that the council shall be active.

Göta studentkår's Education Monitoring Coordinator serves as the convener of the council and holds ultimate responsibility for its activities

Duties

The Education Council shall:

- › Work on issues in the operational plan related to education oversight.
- › Continuously monitor the work on educational monitoring-related matters in the operational plan.
- › Continuously monitor the needs of student representatives through student representative reports.

Address

Götabergsgatan 17
411 34 Göteborg

Contact information

031-708 44 40
info@gota.gu.se

Online

gotastudentkar.se
@gotastudentkar



- › In consultation with the Student Political council work on updating Göta studentkår's document of opinions.
- › Prepare issues related to Göta studentkår's involvement within Göteborgs förenade studentkårer (GUS).
- › Serve as a discussion forum for education-related matters within Göta studentkår.

Meetings

The Education Council meets regularly, at least five (5) times per semester. The council may also choose to hold additional discussion meetings or workshops as needed.

The Education Monitoring Coordinator shall summon the members to a meeting no later than 10 days before the meeting. The summons should include the time and place of the meeting. The agenda and related documents must be sent to members at least three (3) days before the meeting. Meeting minutes shall be recorded and distributed to the members, and shall also be made available to the members of The Union Board via the internal server.

Göta studentkår's board members and staff have the right to attend the council's meetings.

Organization and Authority

The Union board creates councils and determines their composition and purpose. The council reports to the Union board and shall provide regular updates.

The council may submit proposals for decisions regarding educational issues to the Union board.

The board should use the council as a referral body for education-related matters.

Handover

The council is responsible for compiling a report at the end of the operational year detailing what the council has worked on and achieved during its term. The responsible person for the council shall also ensure during the summer handover period that the

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incoming responsible person receives full information regarding the council's purpose, function, and administration.

The document shall be kept up to date and shall be adopted annually at the beginning of each operational year.

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