

# **Rules of Procedure for the Student Political Council.**





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**Adopted by:** The Union Board, 2022-10-04  
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# Rules of Procedure for the Student Political Council

## Purpose

The Student Political Council serves as a collaborative and consultative body between Götastudentkår's Union board and sections regarding student political matters. Its purpose is to address and drive strategic student political issues within Götastudentkår. The council also serves as a platform for discussing student political matters, planning advocacy campaigns, and exchanging experiences related to student political issues for Götastudentkår's elected representatives.

## Composition

The council shall consist of the Vice Chairperson of Götastudentkår, board members appointed by The Union Board, and section board members with responsibility for student politics. The members of the Student Political Council shall be determined by the Management Council, following a decision by The Union Board that the council shall be active.

The Vice Chairperson of Götastudentkår serves as the convener of the council and holds ultimate responsibility for its activities

## Duties

The Student Political Council shall:

- › Work on issues in the operational plan related to student politics
- › Continuously monitor the work on matters in the operational plan related to student politics
- › Serve as a forum for discussing student political matters within Götastudentkår

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- › Plan and execute advocacy campaigns
- › Continuously update Göta studentkår's opinion documents in consultation with the Education Council. Proposals for updates shall be presented to the Representative Assembly
- › Prepare matters related to Göta studentkår's involvement in Göteborgs Förenade Studentkårer (GFS)
- › Prepare matters related to Göta studentkår's work within Sveriges Förenade Studentkårer (SFS).

## Meetings

The Student Political Council shall meet regularly, at least four times per semester.

The Vice Chairperson shall summon members to a meeting at least seven (7) days in advance. The notice of meeting shall include the time and place of the meeting. The agenda and any accompanying documents shall be distributed to the members no later than three (3) days prior to the meeting. Minutes shall be taken and distributed to the members and shall also be made available to the members of The Union Board via the internal server.

Göta studentkår's board members and staff have the right to attend the council's meetings.

## Organization and Authority

The board creates councils and determines their composition and purpose. The council reports to the board and shall provide regular updates.

The council may submit proposals for decisions regarding student political matters to the board.

The board should use the council as a referral body for student political matters.

## Handover

At the end of the operational year, the council is responsible for compiling a report on its work and achievements during its term of office. The person responsible for the council

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shall also, during the summer handover period, ensure that the incoming responsible person receives adequate information regarding the council's purpose, function, and administration.

*This document shall be kept up to date and adopted annually at the beginning of each operational year.*

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